

2321.54 - Legislative agent registration.

(A) Definitions. As used in this section:

(1) "Actively advocate" means to promote, advocate, or oppose the passage, modification, defeat, or mayoral approval or veto of any legislation by direct communication with any elected official or appointee of elected official, or any member of an elected official's staff, or the mayor or any director of any department described in the City Charter, or any member of the staff of the mayor or of any director described above. "Actively advocate" does not include the action of any individual not engaged by an client who has a direct interest in legislation if the person, acting under Section 3 of Article I, Ohio Constitution, assembles together with other persons to consult for their common good, instructs a public officer or employee who is listed in this chapter, or petitions that public officer or employee for the redress of grievances.

(2) "Client" means any individual, partnership, trust, estate, business trust, association, or corporation; any labor organization or manufacturer association; any department, commission, board, publicly supported college or university, chapter, institution, bureau, or other instrumentality of the state; or any county, township, municipal corporation, school district, or other political subdivision of the state who, directly or indirectly, engages a legislative agent.

(3) "Compensation" means a salary, gift, payment, benefit, subscription, loan, advance, reimbursement, or deposit of money or anything of value; or a contract, promise, or agreement, whether or not legally enforceable, to make compensation.

(4) "Engage" means to make any arrangement, and "engagement" means any arrangement, whereby an individual is employed or retained for compensation to act for or on behalf of a client to actively advocate.

(5) "Legislation" means ordinances, resolutions, amendments, nominations, communications and any other matter pending before city council, or the mayoral approval or veto of any legislation acted upon by city council.

(6) "Legislative agent" means any individual, except an elected official or a member of the staff of any elected official, who is engaged during at least five (5) percent of the legislative agent's compensated time to actively advocate as one of the legislative agent's main purposes.

(7) "File" means electronically ~~or manually~~ submitting information fulfilling the requirements of this section to the office of the city clerk.

(8) "Distribution" means the act of making information available either by traditional or electronic mail or by other traditional or electronic means.

(9) "Publish" means making available, as a book, electronic document, or other traditional means, a document or series of documents, either for sale or for general distribution.

(B) Registration Requirements for Legislative Agents.

(1) Each legislative agent, within ten (10) days following an engagement of that legislative agent, shall file with the city clerk a completed initial registration statement, the form of which shall be prescribed by the city clerk, showing all of the following:

(i) The name, business address, and occupation of the legislative agent;

(ii) The name, business address, and industry information of the client on whose behalf the legislative agent is actively advocating, unless otherwise prohibited by law or by the Rules for the Government of the Bar of Ohio, in which case the legislative agent or client shall indicate that disclosure of the information requested is prohibited by law or by the Rules for the Government of the Bar of Ohio. For the purposes of this section, where a trade association or other charitable or social organization that is exempt from federal income taxation under subsection 501(c) of the federal Internal Revenue Code is the client, the statement need not list the names and addresses of each member of the association or organization, so long as the association or organization itself is listed; and, a brief indication of the type of legislation and/or issues to which the engagement relates.

(2) In addition to the initial registration statement(s) required by this division, each legislative agent shall file with the city clerk, not later than the last day of January, May, and September of each year, an updated registration statement, the form of which shall be prescribed by the city clerk, that confirms the continuing existence of each engagement described in the initial registration statement(s) and that lists the specific ordinances or resolutions on which the agent actively advocated under the engagement(s) during the period covered by the updated statement.

(3) If a legislative agent is engaged by more than one client, the agent shall file an initial registration statement listing all clients, and separate updated registration statements, as required by this section, for each client engagement.

(4) Each legislative agent must file separately, regardless of collaboration and/or employment with other legislative agents or clients.

(5) A registration fee of forty-five (\$45.00) dollars plus an administrative fee shall be charged when a legislative agent files the legislative agent's first initial registration statement and yearly, thereafter, so long as the legislative agent is still engaged by one or more clients to actively advocate. All money collected from this registration fee shall be deposited to the credit of the Lobbyist Registration Fund.

(6) Upon registration pursuant to this division, the legislative agent shall be provided a copy of the registration, ~~either electronically or in printed form,~~ for the legislative agent and/or client's records.

(7) The city clerk shall be responsible for reviewing each registration statement filed under this division and for determining whether the statement contains all of the information required by this division. If the city clerk determines that the registration statement does not contain all of the required information or that a legislative agent has failed to file a registration statement, the city clerk shall notify in writing the individual who filed the registration statement regarding the deficiency in the statement or the individual who failed to file the registration statement regarding the failure. Any individual so notified by the city clerk shall, not later than fifteen days after receiving the notice, file a registration statement or an amended registration statement that does contain all of the information required by this section. If any individual who receives a notice under this section fails to file a registration statement or such an amended registration statement within this fifteen-day period, the city clerk will send out a second written notification to that individual and notify the city attorney of the deficiency in the statement or the failure to file a registration statement. Any individual so notified by the city clerk shall, not later than fifteen days after receiving the notice, file a registration statement or an amended registration statement that does contain all of the information required by this section. If any individual who receives a notice under this section fails to file a registration statement or such an amended registration statement within this additional fifteen (15)-day period, the city attorney's office will take appropriate action as authorized under this section. If the city clerk provides notification to the city attorney under this division, the city clerk shall also notify in writing the mayor and each member of the council of the pending investigation.

(8) The city clerk shall, in the manner and form that the city clerk determines, maintain a current list based upon the registration statements and make it available to the public.

(C) Prohibitions.

(1) No individual shall knowingly fail to register as a legislative agent as defined in this section or fail to file on or before the applicable deadline any statement that the person is required to file under division (B) of this section.

(2) No individual shall knowingly file a false statement that the individual is required to file under division (B) of this section.

(D) Exceptions.

(1) The requirements and prohibitions of this section do not apply to efforts to actively advocate by any of the following:

(a) Appearances before meetings of the committees of city council or the full council, and appearances before public hearings of the committees of the council;

(b) News, editorial, and advertising statements published in bona fide newspapers, journals, or magazines, or broadcast over radio or television;

(c) The gathering and furnishing of information and news by bona fide reporters, correspondents, or news bureaus to news media described hereinabove;

(d) Publications primarily designed for and distributed to members of bona fide associations or charitable or social nonprofit corporations.

(2) The requirements and prohibitions of this section do not apply to the rendering of professional services in drafting ordinances or resolutions, preparing arguments thereon, or in advising clients and rendering opinions as to the construction and the effect of proposed or pending legislation, provided the services are not otherwise connected with actions to actively advocate.

(E) Registration duties of the city clerk

(1) The city clerk shall keep a file of the registration statements required by this section. Those statements are public records and open to public inspection according to law, and the city clerk shall computerize them so that the information contained in them is readily accessible to the general public. The city clerk shall provide copies of the statements to the general public upon request and may charge a reasonable fee to cover the cost of copying and delivering each statement.

(2) The city clerk shall prescribe and make available an appropriate form for filing the information either electronically, or by hard copy, or both. The form shall contain the following notice in boldface type: "ANY INDIVIDUAL WHO KNOWINGLY FILES A FALSE STATEMENT IS GUILTY OF FALSIFICATION UNDER SECTION 2321.13 OF THE COLUMBUS CITY CODES, WHICH IS A MISDEMEANOR OF THE FIRST DEGREE."

(3) The city clerk shall publish on-line instructions, which are also available in hard copy for a reasonable fee to cover the cost of copying and delivering the instructions, which explain this section in clear and concise language.

(4) Within thirty (30) days of the filing deadlines listed in division (B)(2) of this section, the city clerk shall compile from registration statements filed, a complete and updated list of active registered legislative agents and their clients and publish that list electronically in the City Bulletin. The city clerk shall provide copies of the list to the general public upon request and may charge a reasonable fee not to exceed the cost of copying and delivering the list. The city clerk shall also ensure that the current list is available online on the website of the city of Columbus.

(5) The city clerk may adopt rules as necessary to implement this section.

(6) The city clerk shall exercise the powers and duties prescribed under this section.

(7) All moneys collected from registration fees prescribed under this section shall be deposited into the city treasury to the credit of the Lobbyist Registration Fund created by this ordinance. Money credited to the fund and any interest and earnings from the fund shall be dedicated to covering the costs of coordinating and enforcing this effort and used solely for conducting the lobbyist registration duties of the city clerk and, as needed for enforcement activities undertaken by the city attorney.

(8) The city clerk shall provide an updated list of registered legislative agents to the members of council and to the mayor at any time upon request.

(F) Authority of the City Attorney. The city attorney may investigate compliance with the filing requirements of this section, in accordance with division (B), or upon a written complaint filed with the city attorney's office.

(G) Penalties.

(1) Whoever violates the prohibitions contained in division (C)(1) of this section is guilty of a misdemeanor of the third degree.

(2) Whoever violates the prohibitions contained in division (C)(2) of this section is guilty of a misdemeanor of the first degree.

Code Change Fact Sheet

This fact sheet must be attached to any ordinance in Legistar that is proposing to amend Columbus City Codes. It should also be circulated among Councilmember offices prior to submitting an ordinance in Legistar.

It is also a standard practice that Council will not consider any code changes that have not been previously reviewed and approved by the City Attorney's office. Drafters should ensure that the City Attorney's office has approved a final version of a proposed code change prior to circulating this fact sheet to Councilmember offices.

Drafter:

Department:

Email and Phone:

Columbus City Code Title Being Amended/Created/Repealed:

What is the overall purpose of this code change? *Summarize the general themes of the code change(s) and the need for these changes. Please utilize language and descriptors that would be easily understandable by the general public.*

Why is this code change needed? *Examples: Correcting a drafting error; bringing code into alignment with changes to state law. For other policy changes, it may be necessary to provide a much more in-depth rationale in the section.*



SHANNON G. HARDIN, PRESIDENT | ROB DORANS, PRESIDENT PRO TEMPORE
NICHOLAS J. BANKSTON | LOURDES BARROSO de PADILLA | NANCY DAY-ACHAUER | SHAYLA D. FAVOR
MELISSA GREEN | EMMANUEL V. REMY | CHRISTOPHER L. WYCHE

CITY CLERK | ANDREA BLEVINS, CMC

What would be the impact of not adopting this code change?

The Clerk's office would continue to accommodate manual (i.e. paper) submissions and returns.

Are there any operating or capital budget cost/savings implications for this code change?

These may be direct or indirect, and please also note any long-term impact.

n/a

Describe the community engagement process regarding this code change. What residents, impacted parties, and constituents may be affected? Have they been engaged, and how so? How was their feedback incorporated (or not incorporated) into this code change?

n/a

Will this code change take effect with the ordinance, or is there a delayed effective date?

With the effective date of the ordinance.



**SHANNON G. HARDIN, PRESIDENT | ROB DORANS, PRESIDENT PRO TEMPORE
NICHOLAS J. BANKSTON | LOURDES BARROSO de PADILLA | NANCY DAY-ACHAUER | SHAYLA D. FAVOR
MELISSA GREEN | EMMANUEL V. REMY | CHRISTOPHER L. WYCHE**

CITY CLERK | ANDREA BLEVINS, CMC