

City Clerk File No. Ord. 08-100

Agenda No. 3.B 1st Reading

Agenda No. 4.B. 2nd Reading & Final Passage



## ORDINANCE OF JERSEY CITY, N.J.

COUNCIL AS A WHOLE  
offered and moved adoption of the following ordinance:

CITY ORDINANCE 08-100

**TITLE: ORDINANCE SUPPLEMENTING CHAPTER 131 (CONSTRUCTION CODES, UNIFORM)  
1) AUTHORIZING THE CONSTRUCTION OFFICIAL TO ESTABLISH A  
CONSTRUCTION-SITE SAFETY MANUAL AND 2) ENFORCING SAFETY  
REGULATIONS PROVIDED THEREIN**

THE MUNICIPAL COUNCIL OF THE CITY OF JERSEY CITY HEREBY ORDAINS:

**WHEREAS**, pursuant to N.J.S.A. 40:48-2, the City of Jersey City [City] is charged with enacting, amending and enforcing ordinances and regulations necessary and proper for the good government, order and protection of persons and property; and

**WHEREAS**, the City is further directed to enact, amend and enforce ordinances and regulations for the preservation of the City's public health, safety and welfare; and

**WHEREAS**, the City is experiencing the construction of numerous improvements to real property, including high rise buildings; and

**WHEREAS**, the City Code provides for the City's Division of Construction Code Official to, *inter alia*, administer and enforce the State Uniform Construction Code and to otherwise protect persons and property during construction; and

**WHEREAS**, the New Jersey Administrative Code imposes upon the owner, contractor, architect and engineer the responsibility for taking charge of the safety as well as design of a building during construction; and

**WHEREAS**, the Construction Official has prepared a Construction-Site Safety Manual setting forth regulations for owners, developers, design professionals, contractors and other building personnel to follow during construction of a building in the City; and

**WHEREAS**, the New Jersey Department of Community Affairs, Division of Codes and Standards, has reviewed and approved a Construction-Site Safety Manual in the form attached to this ordinance; and

**WHEREAS**, the City Council deems it to be in the best interest of the City to enact an ordinance incorporating the provisions of the Construction-Site Safety Manual and providing for its enforcement.

**NOW, THEREFORE BE IT ORDAINED**, by the Municipal Council of the City of Jersey City that:

A. The following amendments to Chapter 131 (Construction Codes, Uniform) are hereby adopted:

**Chapter 131  
CONSTRUCTION CODES, UNIFORM**

**§131-1. Enforcing agency established.**

A. Through C. No Change.

D. The City hereby adopts and accepts the Construction-Site Safety Manual dated June, 2008, which is attached hereto as Exhibit "A", as the Construction-Site Safety Manual for the City of Jersey City.

E. The Construction Code Official may enforce and as necessary amend the Construction-Site Safety Manual dated June 2008.

F. In addition to any powers conferred upon the Construction Official pursuant to the New Jersey Administrative Code, the Construction Official may enforce compliance with the Construction-Site Safety Manual by issuing complaint/summonses under authority of the Jersey City Code and the Penalty Enforcement Law, N.J.S.A. 2A:58-10. et. seq.

G. A certified copy of the Construction Site Safety Manual shall be on file and available for review at the offices of the Construction Code Official and the City Clerk. Photocopies may be obtained for a fee, pursuant to the City Code provision for fees.

B. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

C. This ordinance shall be part of the Jersey City Code as though codified and fully set forth therein. The City Clerk shall have this ordinance codified and incorporated in the official copies of the Jersey City Code.

D. This ordinance shall take effect at the time and in the manner as provided by law.

E. The City Clerk and the Corporation Counsel be and are hereby authorized and directed to change any chapter numbers, article numbers and section numbers in the event that the codification of this ordinance reveals that there is a conflict between those numbers and the existing provisions.

Note: All new material is underlined; words in [brackets] are omitted.  
For purposes of advertising only, new matter is **boldface** and repealed matter by *italics*.

JOD/he  
6/23/08

APPROVED AS TO LEGAL FORM



Corporation Counsel

APPROVED:



APPROVED:

Business Administrator

Certification Required

Not Required

**EXHIBIT "A"**

# CONSTRUCTION SITE SAFETY MANUAL



City of Jersey City-Construction Department  
30 Montgomery Street, 4<sup>th</sup> Floor  
Jersey City, New Jersey 07302-3821  
Raymond R. Meyer, Construction Official  
June, 2008

## **CONTENTS OF THIS BOOK**

This Manual describes certain important Construction Controls, particularly those issued under the authority of the New Jersey Uniform Construction Code (“UCC”) which include, but are not limited to:

- Worker Safety
- Site Responsibility & Reporting Requirements
- Closing Construction Sites
- Plans Which Must be Filed with the Construction Official
- Monitoring of Wind Conditions and Control of Windborne Materials
- Traffic Control during Construction 7 Street Closures
- Cranes: Crawler & Tower Cranes; Crane Erection Process; Crane Removal Process  
Notification of Officials when Crane is in Use & Sidewalk or other Passage way Closures.

**NOTE:** While this Manual provides you with City requirements and guidance, the Construction Official has also made use of the International Building Code (known as the “IBC”/2000, and its subsequent revisions), which was adopted by the State of New Jersey in N.J.A.C. 5:23-3.14 *et seq.*, and, in addition, has further described or re-emphasized, the additional requirements set forth below. In the event federal, state or local laws or regulations have requirements which exceed those set forth in this Manual, such federal, state and/or local laws shall prevail and be followed.

### **2) Worker Safety.**

During construction, the owner or his/her on-site designee or Safety Consultant (as defined below) shall at all times, consider the safety of all of the workers and shall comply with all applicable provisions of the federal Occupational Safety and Health, 29 U.S.C.A. 651 *et seq.*

### **3) Site Responsibility & Reporting Requirements.**

Responsibility for tasks on the construction site shall be as set forth in N.J.A.C. 5:23-2.21 which designates the responsibilities of professional architecture/engineering services, services rendered by a contractor and the owner, as well as the report(d) due from the person in charge of the work to the Jersey City Office of the Construction Official (hereinafter the “Construction Official”).

Notwithstanding the foregoing, the owner of the property, on which the construction is taking place, may designate a person (the “Safety Consultant(s)”) to be in charge of the Construction Controls set forth herein. The Safety Consultant’s responsibilities shall include the authority to suspend or stop work should the procedures set forth herein not be implemented or followed. In the event the owner does designate a Safety Consultant, the Safety Consultant shall follow the directives of the Office of the Construction Official of the City of Jersey City. Notwithstanding the foregoing, the owner shall at all times be responsible for the safe construction or demolition of his/her building and shall be accountable to the Office of the Construction Official.

Notification of transfer of title of any construction or demolition site (whether to a corporation, limited liability company, partnership, person or entity) shall be provided *in writing* within seventy-two (72) hours to the Construction Official's Office.

The owner shall also provide a listing of those identified on the permit documents [those subcontractors and certificates of insurance.]

**4) Special Technical Services & Emergency Actions.**

(a) In the event the Construction Official determines that any applicable ordinance, regulation and/or statute (federal or state) have not been complied with, the Construction Official shall be entitled to secure the services of an expert to assess those conditions and provide necessary reports and conditions with the costs of such services to be paid by the owner of record. *See, N.J.A.C. 5:23-2.19* ("Special Technical Services") which states:

Whenever the construction official and the appropriate subcode official determine that a need for special technical services exists with regard to a particular project for which the municipal enforcing agency is classified to perform plan review, the construction official may require the applicant to obtain and furnish to the construction official, at the applicant's expense, a report from a licensed engineer or registered architect. Such report shall contain the information deemed necessary by the construction official to aid in his determination.

Such may include, but not limited to:

1. Analysis of materials and installation or design methods not covered by the provisions of the subcodes;
2. Site investigation;
3. Structural analysis; and
4. Building systems analysis (that is, mechanical, electrical, vertical transportation, and so forth).

Furthermore as stipulated in accordance with N.J.A.C. 5:23-2.32(b)

(b) Should an emergency condition arise, the Construction Official may take the necessary steps to safeguard the area and may direct the owner as to what must be done to ensure safety, and the owner shall be responsible for all costs incurred should they fail to act within the prescribed time frame.

**5) Shutting Down the Construction Site.**

The Construction Official of Jersey City, consistent with State regulations (N.J.A.C. 5:23-1, et seq.), may stop **all work**, issue a Stop Work Order and close the Construction Site if, in his/her sole discretion, it appears that conditions are not in accordance with governmental statutes or regulation(s) (*See, e.g. N.J.A.C. 5:23-23.1(b)*), the Office of Emergency management shall have the responsibility to reroute traffic away from the construction site.

**6) Plans Which Must Be on File with the Construction Official.**

If construction or demolition will have any possible effect on motor vehicle or pedestrian traffic, prior to beginning such work and/or if the owner anticipates rerouting of traffic, the owner of the property shall provide to the Office of the Construction Official plans to safeguard the site, adjacent property and all persons and property on or near the site, together with the following: (I) an architect's specifications for the building and/or demolition; (ii) equipment to be used; (iii) truck routing plan during the time that construction or demolition is taking place and preparatory and cleanup times; (iv) parking plan for workers' cars that does not conflict with any parking designations made by the City of Jersey City; (v) dates and times of any necessary street closings, which closings must be pre-approved; (vi) sidewalk protections; and (vii) site cleanup plan during construction. Plans to reroute traffic shall also be provided to, and approved by, the offices of Emergency Planning and Traffic Engineering.

**7) Monitoring of Wind Conditions and Control of Windborne Materials.**

The owner or his/her designee, including especially, the "Safety Consultant" shall daily monitor wind conditions and take every possible precaution against allowing any materials or debris from becoming windborne, including but not limited to the following:

- Install fine mesh netting on the building exterior when sections face the public way.
- Inspect the entire construction site on a daily basis and keep all floor rooms swept and clean.
- Secure materials on all floors.

When wind conditions become such that equipment may no longer be safely used, *according to the manufacturer's recommendations*, the equipment shall be shut down and remain shut down until such time as it is safe to utilize the equipment again.

**8) Traffic Control.**

(i) **Equipment.** All equipment for traffic control shall be that specified by the Police and/or the Department of Public Work's Traffic and Engineering Department(s). The equipment shall be obtained by and paid for by the owner.

(ii) **Street closures.** Dates, times and locations of street closures to allow construction shall only be decided upon after the owner, his or her designee or Safety Consultant, have consulted with the Police and Fire Department, Traffic Engineering and the Jersey City Office of Emergency management. Notwithstanding the foregoing, times of street closures shall be from 10:00 a.m. to 3:00 p.m. only.

## 9) Cranes.

A. Crawler and Tower Cranes shall be allowed on construction sites provided they can operate without the need for dismantling or dropping on a public way, such as a road or sidewalk. When making the determination as to whether or not to use a crawler and/or tower crane, the owner or his/her designee shall consult with the equipment provider and inspect the footing and layout to ensure the stability of the crane.

The crane may not lift over public way(s) without notification of and cooperation with the Police and the Traffic Safety departments, which notification shall include the area of possible danger should the load drop or fall. In the event, lifts are to be made near public ways or adjacent properties (i.e., where there is any chance that the load would drop on a public way or adjacent property, appropriate protection shall be installed to minimize damage).

When cranes are to be used, street bridging, designed by an engineer or architect, shall be installed over public ways to protect persons and vehicles below.

### B. Tower Cranes.

#### 1. Prior to Crane Erection.

Notwithstanding the foregoing, **before** erecting a tower crane the following must be submitted to the Office of the Construction Official for his review and approval:

- (i) An equipment catalog identifying the make, model number and features of the crane.
- (ii) Drawings of the crane.
- (iii) Site plan indicating crane placement, with reach and lift limits imposed over the site
- (iv) Drawing of crane sections, indicating the number of sections that will be used and providing the ultimate crane height if all are used.
- (v) Soils report certifying the bearing capacity for footings and foundations.
- (vi) Footing layout and design.

- (vii) Sample of crane operating procedures under various wind conditions and indicting wind loads.

## 2. The Erection Process.

- (i) The Engineer of record shall certify that installations was performed according to the specifications for the crane.
- (ii) The tower and base shall have elevations shot, so that at any time, readings can be taken to ensure that no movement has occurred and readings taken after jumps.
- (iii) The entity owning or operating the crane(s) shall maintain weekly reports of maintenance and connections to superstructure, based upon a third-party, and certified by the Engineer.

## 3. While Crane Is In Use.

Sidewalk closures shall be permitted but during the course of a closure a sidewalk bridge shall be installed and maintained by the owner. Notwithstanding the foregoing, the bridge may not be installed unless its design is prepared by an Engineer, installed according to the Engineer's specifications and its proper installation attested to by affidavit or certification by the Engineer.

## **10) Fire Safety.**

In addition to requirements of the Uniform Fire Safety Code, N.J.S.A. 52:27d-139 et seq., the owner and his/her Safety Consultant shall ensure that all structures four (4) stories or more in height, shall have a standpipe installed (See, IBC 2000, Sections 905-907).

~~According to Jersey City Fire Department Operations, the owner or his/her/its Safety Consultant must comply with the following: When the structure reaches One Hundred Fifty (150) feet or more, a temporary fire pump shall be installed. All structures shall have an illuminated stair case, appropriate burning and combustible permits (affixed on site). All siamese connection(s) shall be in approved locations and marked with a 24-hour red light above the connection(s).~~

### High Rise Provisions.

Structures more than seven (7) stories shall comply with the following:

- Two (2) staircases be provided with standpipes installed, that are illuminated and installed one level below the floor being constructed.
- A locked job box containing that equipment required by the Fire Department to effectively extinguish a fire should one occur, that is placed at the same level as the standpipe termination.

### **11) Pedestrian Safety**

Containers (dumpsters) for construction sites which will be placed on sidewalks or in the street shall not be so placed until the owner or his designee obtains a Dumpster Permit from Traffic Engineering. Should the dumpster be placed on a sidewalk, appropriate pedestrian walkway(s) shall be installed to allow pedestrians a clear and unobstructed path.

### **12) Removal of Debris.**

No debris shall accumulate on or at the construction site for more than twenty-four (24) hours, nor shall any debris be thrown loosely from a structure; it shall be hoisted off in containers or, in lieu thereof, a chute may be used if hosed regularly and accumulation of dust is prevented. The owner shall ensure that the area around and adjacent to the construction site shall be swept and watered to prevent the accumulation of dust.

### **13) Stripping of Cement Forms.**

Any areas below the area where cement forms are being stripped shall be protected with netting. Wind conditions shall be monitored and discussed amongst the Safety Consultant, contractor and owner prior to stripping cement forms, and any safety measures needed to protect persons or property shall be considered and implemented if necessary. Under no circumstances shall stripping operations continue unless all boards and wood supports are tied off prior to removal. Materials may be stored during stripping operations provided they appropriately tied off; but they must be removed daily prior to closing the job down.

### **14) Pile Driving.**

(a) There shall be no pile driving prior to 8:30 a.m. in the morning.

(b) Prior to any pile driving activity, a survey of the area shall be made to ascertain the vibratory effects of pile driving activity and appropriate methods and methodologies shall be made by the design professional in written specifications. Based upon the design professional's evaluation of the vibratory effects of the pile driving, appropriate safeguards shall be added as necessary, prior to the start of any pile driving activity. The pile driving activity thereafter shall be monitored by such design professional to ensure compliance with his/her specifications.

### **15) Construction Shanties/Storage Areas.**

(a) The temporary installation of construction shanties or storage areas within the confines of the building being constructed shall be permitted, provided they are constructed of a noncombustible material. In addition, the area within the shanty and/or storage areas must be equipped with sprinklers, alarm devices and other smoke or fire notification systems.

If the shanty and/or storage areas, contain any haz-mat (hazardous materials), on the outside of the shanty and/or storage areas, they shall bear the proper placard as provided for under the Fire Prevention Code. In addition thereto, a site storage plan shall be prepared for all construction sites, including Material Specification Data (“MSD”) sheets, inventory statement(s), emergency response plan(s), etc., prior to the storage or use of any materials classified by the Fire Prevention Code as hazardous.

(b) It is the owner’s responsibility (or his or her designee) to notify the Fire Official of the locations of any such shanties or storage areas.

**16) Dirt.**

(a) Areas in and around the construction and demolition site shall be maintained to prevent the runoff of dirt onto the City’s streets and sewers.

(b) Driving lanes in and around the construction site shall be graveled and matted to prevent trucks and equipment bringing dirt onto the City’s streets and allow access for emergency vehicles.

(c) Provided that the Jersey City Incinerator Authority (“JCIA”) is notified of all dirt and/or gravel movements **prior to** any such movements, such movements shall be allowed when such movement (and any dumping of same from and to a site) is monitored and all documentation is made and maintained by the owner(s) and/or Safety Consultants and then provided to the JCIA or Construction Official, if requested. The documentation shall include a soils report. If contaminated, the soil must be handled in accordance with applicable federal and state regulations.

**17) Construction Site Working Hours.**

(a) Construction sites shall be open from 7:00 a.m. through 6:30 p.m. on weekdays only, including the running of construction vehicles such as dump trucks, cement trucks and the like.

(b) Saturday work shall not be permitted without the express written permission of the Office of the Construction Official, who shall only grant work on Saturday’s if it is sought on the Wednesday prior to the Saturday. The Construction Official shall grant approval for Saturday work under the provisions of the work is classified an emergency or if the work is confined to the interior of the building, normal construction activities that is performed during the week shall not be permitted on Saturdays.

(c) Sunday work is not permitted at all unless there is a need for it which affects the citizens or work of the City to allow such work.

(d) Saturday work shall commence at 9:00 a.m. and end at 5:00 p.m.

(c) Should on-site construction take place at any time other than the times and days set forth in paragraph 17, the Construction Official will close the site for the entire day.

**18) Exterior Hoist Ways.**

Prior to erecting or affixing any exterior hoist(s), plans for the hoist(s) shall be submitted to the Building Sub Code Official in the Office of the Construction Official for review and permitting. Upon installation, one or more tests of the hoist shall be conducted before it is used. The manufacturer's report(s) and reports of operation, and testing of the equipment, shall be maintained by the owner or Safety Consultant during the time the exterior hoist is on site.

In the event of inclement weather, the Safety Consultant, in conjunction with the equipment **recommended by the supplier or manufacturer** shall conduct a test of the hoist equipment prior to its use after the inclement weather.

**19) Sidewalk and/or Street Bridging and Scaffolding.**

In the event an owner, his designee, architect, engineer or Safety Consultant determines to use sidewalk and/or street bridging and scaffolding, the design for the sidewalk and/or street bridging and scaffolding shall be prepared by a licensed professional and submitted to the Office of the Construction Official for issuance of a permit. The scaffold, when it faces a public way, shall be covered to keep all debris backwash and dust or other by-product of the work within the work confines, but no fire escapes shall be blocked. The sidewalk bridge and/or scaffolding shall be inspected after its installation and certified by the designer and as stipulated in Section 23.

The Office of the Construction Official reserves the right to make periodic inspections to ensure the stability and integrity of sidewalk bridging and scaffolding and shall do so through the owner's design professional.

**20) Job Identification.**

Posted on site shall be: the yellow card (the building permit) issues by the Office of the Construction Official; the permit number, property address, the owner's name, address and telephone number; and, the general contractor's name, address and telephone number. The owner shall be responsible to ensure the City Official's can reach him or her twenty-four (24) hours a day.

**21) Excavations.**

All necessary and proper steps shall be taken to protect adjoining properties from any harm which may occur as a result of excavation at a building site. No site shall be left unattended for a period of more than twenty-four (24) hours. If such site is left for longer periods, a plan shall be submitted to the Office of the Construction Official. In the event that the adjacent property has been or may be undermined, the owner shall notify the property owner of such conditions and obtain

permission to enter onto the effected property to take such precautions or make such repairs as a professional engineer or design professional submits in writing to the owner and which is approved by the adjacent owner. Under no circumstances should a builder excavate near an adjoining foundation without first having prepared drawings and sequence for the underpinning of the adjoining structure.

## **22) Demolitions.**

All ordinances and orders from the Office of the Construction Official shall be followed during the course of a demolition, including all safeguards which are properly taken prior to demolition, including surveys of adjoining properties. During the demolition, the site shall be watered to prevent the movement of dust throughout the area.

In the event an adjoining property is damaged or is about to be damaged, the owner/contractor shall cease all work until an engineer or other appropriately licensed design professional ascertains the condition and recommends remedial action which, in turn, must be approved by the Office of the Construction Official.

## **23) Barriers.**

The area around the construction shall at all times be protected by barriers that are effective at keeping intruders and trespassers from obtaining access to the construction site; temporary fencing is not acceptable. (See chart in ICB 200 or its successor).

## **24) Mechanical Equipment.**

All mechanical equipment, hoisting and lifting, including, but not limited to, cranes, exterior hoist ways, mechanical scaffolding shall be operated and maintained in accordance with the manufacturer's instructions and equipment provider's directives. Inspections shall be performed by independent third-party agencies for the respective equipment, or by the manufacturer(s), and certified by a design professional.

All accidents or incidents shall be reported to the Office of the Construction Official at once, and, prior to its operation any damaged or failed equipment, the conditions stated above in this paragraph shall be performed immediately thereafter, the foregoing shall be reported in writing to the Office of the Construction Official prior to the Construction Official permitting resumption of operations.

## **25) Fines.**

In accordance with the Uniform Construction Code, N.J.A.C. 5:23-2.31, a fine of up to \$2,000.00 may be imposed under the authority vested in the municipality pursuant to N.J.S.A. 52:27-138.

Should any injury occur to any person, nothing herein shall be construed to prevent criminal prosecution.

# Ordinance of the City of Jersey City, N.J.

ORDINANCE NO. Ord. 08-100  
3.B. JUL 16 2008 4.B. AUG 06 2008  
 TITLE:



Ordinance supplementing Chapter 131 (Construction Codes, Uniform) 1) Authorizing the Construction Official to establish a construction-site safety manual and 2) Enforcing safety regulations provided therein

RECORD OF COUNCIL VOTE ON INTRODUCTION											
JUL 16 2008 7-0											
COUNCILPERSON	AYE	NAY	N.V.	COUNCILPERSON	AYE	NAY	N.V.	COUNCILPERSON	AYE	NAY	N.V.
SOTTOLANO	✓			GAUGHAN	✓			BRENNAN	✓		
SPINELLO	✓			FULOP	✓			FLOOD	ABSENT		
LIPSKI	✓			RICHARDSON	ABSENT			VEGA, PRES.	✓		

✓ Indicates Vote

N.V.-Not Voting (Abstain)

RECORD OF COUNCIL VOTE TO CLOSE PUBLIC HEARING											
AUG 06 2008 8-0											
COUNCILPERSON	AYE	NAY	N.V.	COUNCILPERSON	AYE	NAY	N.V.	COUNCILPERSON	AYE	NAY	N.V.
SOTTOLANO	✓			GAUGHAN	✓			BRENNAN	✓		
SPINELLO	✓			FULOP	✓			FLOOD	ABSENT		
LIPSKI	✓			RICHARDSON	✓			VEGA, PRES.	✓		

✓ Indicates Vote **YVONNE BALCER**

N.V.-Not Voting (Abstain)

RECORD OF COUNCIL VOTE ON AMENDMENTS, IF ANY											
COUNCILPERSON	AYE	NAY	N.V.	COUNCILPERSON	AYE	NAY	N.V.	COUNCILPERSON	AYE	NAY	N.V.
SOTTOLANO				GAUGHAN				BRENNAN			
SPINELLO				FULOP				FLOOD			
LIPSKI				RICHARDSON				VEGA, PRES.			

✓ Indicates Vote

N.V.-Not Voting (Abstain)

RECORD OF FINAL COUNCIL VOTE											
AUG 06 2008 8-0											
COUNCILPERSON	AYE	NAY	N.V.	COUNCILPERSON	AYE	NAY	N.V.	COUNCILPERSON	AYE	NAY	N.V.
SOTTOLANO	✓			GAUGHAN	✓			BRENNAN	✓		
SPINELLO	✓			FULOP	✓			FLOOD	ABSENT		
LIPSKI	✓			RICHARDSON	✓			VEGA, PRES.	✓		

✓ Indicates Vote

N.V.-Not Voting (Abstain)

Adopted on first reading of the Council of Jersey City, N.J. on JUL 16 2008

Adopted on second and final reading after hearing on AUG 06 2008

This is to certify that the foregoing Ordinance was adopted by the Municipal Council at its meeting on AUG 06 2008

APPROVED:

*Mariano Vega, Jr.*  
 Mariano Vega, Jr., Council President

Date: AUG 06 2008

APPROVED:

*Jerramiah E. Healy*  
 Jerramiah E. Healy, Mayor

Date AUG 13 2008

Date to Mayor AUG - 6 2008

*Robert Byrne*  
 Robert Byrne, City Clerk

\*Amendment(s):