

City of Jenks and Jenks Public Works Authority

Master Fee Schedule

RESIDENTIAL BUILDING PERMIT FEES - New Construction and Remodel			
Residential Building Permit Fees		As of July 1, 2021	
Total Estimated Value			
\$1,000.00 to \$40,000.00		\$100.00	
\$10,000.01 to \$100,000.00		0.25% of estimated construction costs.	
\$100,000.01 and more		0.25% of estimated construction costs up to \$100,000.00 and 0.125% of estimated construction exceeding \$100,000.00.	
Minimum estimated construction costs for Single Family		\$100.00 per square foot of living area and \$80.00 per square foot for garage.	
Minimum estimated construction costs for Multiple Family Residential		\$120.00 per square foot.	
Recreational Development Fee		\$250.00/dwelling unit, mobile home lot or space; \$500.00/duplex lot; \$250.00/multifamily lots, PUDs.	
Plan Review Fee		\$50 Per Department (Permit, Fire, Planning, Engineering, etc.)	
Inspection / Re-Inspect Fees per trip		\$50.00	
Mechanical Permit (Residential)		\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00 increase to Building Permit Fee for	
Electrical Permit (Residential)		\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00 increase to Building Permit Fee for	
Plumbing Permit (Residential)		\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00 increase to Building Permit Fee for	
Oklahoma Uniform Building Code Fee (remitted to State)		\$4.00 per permit	
Administrative Fee for remitting fee to State		\$0.50 per permit	
Commercial Building Permit Fees		As of July 1, 2021	
Total Estimated Value			
Minimum Permit Fee		\$200.00	
Less than \$200,000.00		0.25% of estimated construction costs.	
\$200,000.01 and more		0.25% of estimated construction costs up to \$200,000.00 and 0.125% of estimated construction exceeding \$200,000.00.	
Minimum estimated construction costs for Commercial Construction		\$120.00 per square foot.	
Mechanical Permit (Commercial)		\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 25% per every \$500.00 increase to Building Permit Fee for	
Electrical Permit (Commercial)		\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00.	
Plumbing Permit (Commercial)		\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 25% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00.	
Fire Commercial Permit Fees			
\$200,000.00 OR LESS		\$150.00	
\$200,000.01 and more		Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200.	
Inspection / Re-Inspect Fees per trip		\$50.00 per trip.	
Plan Review Fee		\$50.00 per department.	
Oklahoma Uniform Building Code Fee (remitted to State)		\$4.00 per permit	
Administrative Fee for remitting fee to State		\$0.50 per permit	
Mechanical, Electrical, Plumbing Fees (MEP);		As of July 1, 2021	
Mechanical Permit (Small Job)		\$75.00 per job	
Electrical Permit (Small Jobs)		\$75.00 per job	
Plumbing Permit (Small Jobs)		\$75.00 per job.	
Sewer Tap		\$200.00	
Contractor Installed:			
Water Tap, 3/4"		\$460.00	
Water Tap, 1"		\$515.00	
Water Tap, 2"		\$1,000.00	
City Installed:			
Water Tap, 3/4"		\$835.00	
Water Tap, 1"		\$1,150.00	
Water Tap, 2"		\$2,610.00	
Connections over 2"		Case-by-case basis	
Hydrant Meter Deposit		\$1,000.00	
Deposit for Water / Sewer (3/4" & 1" Meters)		\$100.00	
Deposit for Water / Sewer (2" Meters)		\$200.00	
Connect Fee		\$20.00	
Engineering Fees		As of July 1, 2021	
Earth Change Permit (With or Without Building Permit)		\$75.00	
Curb Cut Permit		\$50.00	
Floodplain Permit		\$50.00	
Right-of-Way Utility Permit		\$50.00	
Street Open Cut Permit		\$50.00	
Small Wireless Facilities Fee		\$200.00 - one to five locations on the same application. \$100.00 - Additional locations on the same application.	
Utility Pole Installation, Modification, or Replacement		\$350.00 - per pole.	
Public Infrastructure Review Permits:			
First Time Administration Fee		\$300.00	
Initial Plan Review Fee (Per Page)		\$100.00	
Additional Reviews Fee (Per Page)		\$100.00	
Stormwater Pollution Prevention Plan Review Fee (Per review)		\$100.00	
Detention Report (Hydrology Analysis) Review Fee (Per Review)		\$100.00	
Miscellaneous Fees		As of July 1, 2021	
Certificate of Occupancy/Change of Occupancy		\$100.00 (\$50.00 Fire / \$50.00 Building)	
Waste Water Treatment Development		\$315.00 per each new residential dwelling, each dwelling unit on multiple family residential structures, and each tenant space of commercial building.	
Recreational Development Fee		\$250.00 per each permit for new structures.	
Promotional Fee (by valuation):			
\$1,000 to \$150,000		\$25.00	
\$151,000 to \$250,000		\$50.00	
\$251,000 and above		\$100.00	
House, Building, and Structure Moving Permit			
Any size		\$100.00 plus \$5.00 for each 100 square feet.	
Demolition Permit			
Any size		\$50.00 plus \$5.00 for each 100 square feet.	
Inspection / Re-Inspect Fees		\$50.00 Per Trip	
Administration and Indirect Costs		15%	
Collection Agency fee		35%	

Governmental Subdivision Building Inspection Fees	
	As of July 1, 2021
Square Feet of Structure	Fee
0 - 1,000	\$910.00
1,001 - 2,000	\$1,365.00
2,001 - 3,000	\$1,820.00
3,001 - 4,000	\$2,275.00
4,001 - 5,000	\$2,730.00
5,001 - 6,000	\$3,185.00
6,001 - 7,000	\$3,640.00
7,001 - 8,000	\$4,095.00
8,001 - 9,000	\$4,550.00
9,001 - 10,000	\$5,005.00
10,001 - 15,000	\$7,500.00
15,001 - 20,000	\$9,375.00
20,001 - 25,000	\$11,250.00
25,001 - 30,000	\$13,125.00
30,001 - 35,000	\$15,000.00
35,001 - 40,000	\$16,875.00
40,001 - 45,000	\$18,750.00
45,001 - 50,000	\$20,625.00
50,001 - 55,000	\$22,500.00
55,001 - 60,000	\$24,375.00
60,001 - 65,000	\$26,250.00
65,001 - 70,000	\$28,125.00
70,001 - 75,000	\$30,000.00
75,001 - 80,000	\$31,875.00
80,001 - 85,000	\$33,750.00
85,001 - 90,000	\$35,625.00
90,001 - 95,000	\$37,500.00
95,001 - 100,000	\$39,375.00
Administrative and Indirect Costs	15%
Collection Agency Fee	35%

PLANNING & ZONING	
SIGN PERMIT FEES	As of July 1, 2021
Bond/Deposit For Election Campaign Signs	Removed due to Supreme Court Ruling. Fee was \$200.
Portable Sign Permit--30 days/one time	\$50.00
Portable Sign Permit--14 days	\$35.00
A-Frame Sign	\$50.00
Permit Fee	The greater of .0025 of sign valuation or \$25.00; exceptions provided for nonprofits in zoning code sec. 1021.5(l)
Inspection Fee / Re-inspection fee	\$50.00 per trip
ZONING APPLICATIONS	As of July 1, 2021
Zoning Text and Map Amendments	\$35.00 Five Acres or < \$3.00 for each additional acre plus \$200.00 processing fee
Zoning Text and Map Amendments	\$50.00 Five Acres or < \$5.00 for each additional acre plus \$200.00 processing fee
Zoning Text and Map Amendments	\$50.00 Five Acres or < \$5.00 for each additional acre plus \$200.00 processing fee
Zoning Text and Map Amendments	\$100.00 Five Acres or < \$10.00 for each additional acre plus \$200.00 processing fee
Planned Unit Development (PUD)	\$250.00 Five Acre plus \$1.00 for each additional acre plus \$200.00 processing fee plus \$100.00 public notice publication fee; \$40.00 ordinance
Specific Use Permit	\$100.00 plus \$200.00 processing fee; plus \$100 public notice publication fee and \$40.00 ordinance publication fee
Processing Fee	\$200.00
Public Notice Publication Fee	\$100.00
Ordinance Publication Fee	\$40.00
Sign Fee for treatment facilities, etc. (1530.2(c))	\$50.00
Temporary Use Permit--Intensive	\$100 application fee, \$200.00 processing fee, \$100.00 public notice publication fee
BOA APPLICATIONS	As of July 1, 2021
Processing Fee	\$200.00
Minor Variance	\$50.00 plus other fees
Minor Special Exception	\$50.00 plus other fees
Appeal Hearing Request	\$50.00 application fee plus \$200.00 processing fee
BOA APPLICATIONS CONTINUED	As of July 1, 2021
Public Notice Publication Fee	\$50.00
Sign Fee for treatment facilities, etc. (1530.2(c))	\$50.00
PLAT AND LAND DIVISION APPLICATIONS	As of July 1, 2021
Preliminary Plat	\$50.00
Final Plat	\$100.00 Plus \$1.00 per lot for all lots above 10
Final Plat (Resubmittal)	\$100.00
Lot Split	\$100.00
OTHER ZONING AND DEVELOPMENT RELATED FEES	As of July 1, 2021
Request for City Council Hearing	\$25.00 (plus \$200.00 processing fee for zoning map amendments in Zoning Code Sec. 1530)
Zoning Clearance Permits:	
Single-Family Residence or Duplex	\$20.00
Multiple Building Duplex	\$40.00
All Other Single Building or Structure	\$20.00
Change of Occupancy to include Required Inspections	\$38.00
Signage Fees (including, but not limited to, signs for new developments)	(At Cost)
Signage Installation Labor (Per Hour)	\$21.00
City Equipment (Per Hour)	Varies
Signage Administration Fee (Indirect Costs)	15%
Application to co-locate small wireless facilities	\$200 for first five small wireless facilities; \$100 for each additional facility on same application (maximum 25 facilities per application)
Application to install, modify or replace utility pole and co-locate small	\$350 per pole
Administrative and Indirect Costs	15%
Collection Agency Fee	35%

Utilities				
CHARGES ASSOCIATED WITH REPLACING DAMAGED PARTS				
Type of Charge	As of July 1, 2021			
Water meter replacement	Cost plus Labor & Materials			
Replacement of water meter box	Cost plus Labor & Materials			
Replacement of water meter lid	Cost plus Labor & Materials			
Charges associated with replacement of water meter vaults	Cost plus Labor & Materials			
Labor costs for water meter repairs	Cost plus Labor & Materials			
Service performed after normal working hours	\$70.00			
Deposits				
Meter Deposit - Commercial	\$200.00			
Meter Deposit - Homeowner (3/4" & 1" Meters)	\$100.00			
Meter Deposit - Homeowner (2" Meters & Above)	\$200.00			
Meter Deposit - Renters (3/4" & 1" Meters)	\$100.00			
Meter Deposit - Renters (2" Meters & Above)	\$200.00			
WATER RATES	As of October 1, 2021			
Consumption per 1,000 gallons	Rate	Total Rate	Cumulative Rate	
First 1,000	\$15.60	\$15.60	\$15.60	
1,001 to 8,000	\$6.45	\$45.15	\$60.75	
8,001 to 12,000	\$6.52	\$26.08	\$86.83	
12,001 to 18,000	\$6.68	\$40.08	\$126.91	
18,001 to 25,000	\$7.01	\$49.07	\$175.98	
Over 25,000	\$7.41	N/A	N/A	
SANITARY SEWER RATES	As of October 1, 2021			
Consumption per 1,000 gallons	Rate	Total Rate	Cumulative Rate	
First 1,000	\$7.16	\$7.16	\$7.16	
1,001 to 12,000	\$2.33	\$25.63	\$32.79	
12,001 to 25,000	\$2.53	\$32.89	\$65.68	
Over 25,000	\$2.73	N/A	N/A	
Sewer Bond Fee (per meter)	\$3.50			
Stormwater Fee (per meter)	\$4.00/month for residential			
SOLID WASTE FEES	As of July 1, 2021			
Basic Service Fee	\$12.56			
Carry-Out Service Fee	\$19.25			
Elderly/Disabled Service Fee	\$8.56			
Extra Service Fee	\$3.95			
Recycling Fee	\$3.24			
Violations if photographs are required	\$25.00			
MISC UTILITY FEES	As of July 1, 2021			
Connect Fee	\$20.00			
Transfer Fee	\$20.00			
After-hours and weekend service	\$70.00			
Returned payment charge	\$35.00			
Leak Check/Re-read Fee	\$20.00 (For more than two meter checks/year and City isn't responsible for any problem)			
Disconnect for Non-Payment	\$25.00			
Daytime Reconnect (Weekdays)	\$30.00			
Afterhours Reconnect (Weekends and Holidays)	\$70.00			
Fiber Optic Cable	\$0.75/linear foot			
Pipeline Capacity Lease Permit	3% of purchase price of gas transported and received or delivered. If not exempt from municipal sales tax, an additional 3% of purchase price of gas transported and			
Cable Television and Telephone Provider	\$150.00 application fee; 2% of charges for telephone service and 5% of charges for cable service (due monthly)			
Trash and Recycling Cart Maintenance Fee	Actual cost of repair or replacement (not to exceed \$10.00 in a billing cycle when resident remains at premises)			
Waste Water Plant Development Charge	\$315.00/dwelling unit			
Watering Permit During Stage 2 Water Conservation	\$100.00			
Oil and Gas Well or Plan Annual Inspection	\$250.00/site			
Senior Citizens Discount	\$2 (per month as of October 1, 2021)			
Administrative and Indirect Costs	15%			
Collection Agency fee	35%			
Public Safety Fees				
EMSA FEES	As of July 1, 2021			
Per Meter	\$3.50			
FIRE FEES	As of July 1, 2021			
Outside City Limits	\$375.00 for first hour and \$300.00 for each hour after. Additional personnel and fire apparatus: \$300/hour			
Inside City Limits	\$250.00 for first hour and \$200.00 for each hour after. Additional personnel and fire apparatus: \$300/hour			
Estimated Value				
Small Job Suppression or Alarm Install Permit	\$75.00			
Commercial Permit Fees				
\$200,000.00 OR LESS	\$150.00			
\$200,000.01 and more	Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200.			
Inspection / Re-Inspect Fees per trip	\$50.00 per trip			
POLICE DEPARTMENT FEES	As of July 1, 2021			
Burglar alarm connection	\$15.00			
Burglar alarm monitoring	\$10.00/month			
Burglar alarm disconnection	\$15.00			
Burglar alarm false alarm	\$100.00 per false alarm starting with the second false alarm/month			
Burglar alarm test	\$5.00 starting with the second test in a 30-day period			
MUNICIPAL COURT FEES	As of July 1, 2021			
Juror's Compensation per day	\$7.50			
Juror's Mileage per mile	\$0.20			
License Reinstatement Processing Fee	\$10.00			
Collection Fee	35%			
Deferred Sentence Administrative Fee	not to exceed \$200.00			
OSBI Laboratory Fee	\$150.00			
MISC FEES	As of July 1, 2021			
Home Sale Assessment Letter Fee	\$50.00			
Open Records Act. Copy Fee:				
Per page	\$0.25			
Per Certified Page	\$1.00			
Mechanical Reproduction	Cost			
Compact Disk	Cost			
DVD	Cost			
Search Fee	Cost			
Returned Check Fee	\$15.00			
Removal of Garage Sale Signs	\$10.00 each			
Administrative and Indirect Costs	15%			

Licenses & Business & Occupational Taxes	
BUSINESS REGULATIONS	As of July 1, 2021
Alcohol Licenses / Permits (annual) :	
Brewer	\$1,250.00
Small Brewer	\$125.00
Distiller	\$3,125.00
Winemaker	\$625.00
Small Farm Winery	\$75.00
Rectifier	\$3,125.00
Wine and Spirits Wholesaler	\$3,000.00
Beer Distributor	\$750.00
Retail Spirits	\$905.00
Retail Wine	\$1,000.00
Mixed Beverage (Initial)	\$1,005.00
Mixed Beverage (Renewal)	\$905.00
Mixed Beverage/Caterer Combination	\$1,250.00
On-Premises Beer and Wine (Initial)	\$500.00
On-Premises Beer and Wine (Renewal)	\$450.00
Caterer License (Initial)	\$1,005.00
Caterer License (Renewal)	\$905.00
Hotel Beverage (Initial)	\$1,005.00
Hotel Beverage (Renewal)	\$905.00
Airline/Railroad Beverage (Initial)	\$1,005.00
Airline/Railroad Beverage (Renewal)	\$905.00
Annual Public Event	\$1,005.00
One-Time Public Event	\$255.00
Brewpub License	\$1,005.00
Other Business Licenses:	
Contractor's License - Electrical	\$125.00
Contractor's License - Mechanical, Refrigeration, Heating	\$125.00
Contractor's License - Plumbing	\$125.00
Contractor Registration	\$125.00
House Moving Licenses	\$25.00 annual
Moving Job Material Shed or Office Permit	\$5.00
Drilling Bond	\$100,000.00
Drilling Permit (annual)	\$1,250.00
Processing Fee for Withdrawn Drilling Permit	\$500.00
Drilling Permit Lapse	City retains \$500.00 of permit fee and returns the balance
Failure to Drill	City retains \$625.00 of permit fee and returns the balance
Deeper Drilling Filing Fee	\$1,000.00
Conversion Permit Filing Fee	\$750.00/project
Itinerant Shows, Exhibitions, or Entertainment	\$10.00 per week
Circus (traveling by railroad):	
One to Ten Railroad Cars	\$50.00 per day
Eleven to Twenty Railroad Cars	\$75.00 per day
More than Twenty Railroad Cars	\$150.00 per day
Circus (traveling by land):	
One to Ten Vehicles	\$25.00 per day
Eleven to Twenty Vehicles	\$50.00 per day
More than Twenty Vehicles	\$75.00 per day
Street Fair or Carnival	\$25.00 per day
Solicitor Selling Goods	\$5.00 per day
Solicitor Selling Food or Drinks:	
Daily Rate	\$5.00
Annual Rate	\$75.00
Ride Operator	\$5.00 per day
Photographer	\$5.00 per day
Pool/Billiard Table (per table)	\$20.00 per year
Domino, Card, or Other Game Parlor (per area)	\$5.00 per year
Coin-Operated Music/Amusement Device	\$37.50 per year
Coin-Operated Vending Device:	
Requiring Coin or Thing valued more than \$0.25	\$37.50 per year
Requiring Coin or Thing valued less than \$0.25	\$7.50 per year
Pawnbroker	\$50.00 per year
Massage Establishments:	
Business License (Initial)	\$75.00
Business License (Renewal)	\$50.00 per year
Technician or Therapist (Initial)	\$45.00
Technician or Therapist (Renewal)	\$30.00 per year
Out-Call Service (Initial)	\$45.00
Out-Call Service (Renewal)	\$30.00 per year
Apprentice (Initial)	\$45.00
Apprentice (Renewal)	\$30.00 per year
Food Service Establishment Permit	\$5.00 per year
Taxicab or Jitney License (per vehicle)	\$100.00 per year
Taxicab or Jitney (Licensed by another entity)	\$50.00 per year
Fireworks Use Permit	\$750.00
Public Firework Exhibition Display	\$50.00
Milk Product Permit	\$2.50 per year
Ambulance Service License	\$500.00
Body Piercing Business Permit	\$50.00
Body Piercing Operator Permit	\$45.00
Tattoo Parlor Permit	\$50.00
Tattoo Operator Permit	\$45.00
Electrical (Sign) Contractor's License	\$100 per year
Food Truck Operators Permit	\$5/Day
Small Vehicle Permit Fee (Initial & Renewals)	\$75
Public Property & Maintenance Fee (per small vehicle, per year)	\$20
Public Infrastructure and Education Fee (per small vehicle, per year)	\$30
Gas Fitters License	\$125.00/year
Duplicate License	\$5.00
Administrative and Indirect Costs	15%
Collection fee	35%

Parks & Events Fees	
CITY FACILITIES RESERVATION FEES	As of July 1, 2021
Community Room at City Hall	\$0.00
Meeting Room Deposit	\$20.00
Meeting Room Rental	\$20.00 per hour
Kitchen Deposit	\$20.00
Kitchen Rental	\$20.00 per hour
Cleaning Fee	\$40.00 per hour
Administration and Indirect Costs	15%
Collection Fees	35%
	\$0.00
Veterans Park	No Charge, Reservation Required
	\$0.00
Events	0% - 33% of direct costs
Administration & Indirect Costs	15%
Event Deposit	\$0 - \$5,000

Animals	
ANIMAL FEES	As of July 1, 2021
Impounding Fees:	
Large Animal (horse, cow, etc.)	\$10.00
Large Animal Daily Fee	\$3.00
Small Animal (dog, hog, sheep, etc.)	\$10.00
Small Animal Daily Fee	\$2.00
Fowl	\$2.00
Fowl Daily Fee	\$1.50
Dogs, unaltered	\$5.00
Dogs, altered	\$3.00
Replacement of Lost Tag	\$1.00
Exotic Animal Permit Application	\$35.00
Exotic Animal Renewal	\$20.00
Additional Inspections	\$20.00 each trip
MEDICAL FEES	As of July 1, 2021
Total Care Package:	\$53.20
Exam	
HWT	
FELV/FIV Test	
Rabies	
Distemper Combo	
Lepto	
Fecal Check	
Bordetella	
Rabies Vaccine	\$7.70
Bordetella	\$5.25
Distemper Combo	\$11.90
Heartworm Test	\$11.90
FELV/FIV Test	\$20.58
FVRCP Vaccine	\$8.05
FELV Vaccine	\$12.25
Fecal Check	\$10.15
Puppy or Kitten Package:	\$30.45
Booster Vaccine	
Fecal Check	
Sample of Flea Prevention	
Exam	
Dog Neuter	
0-50 pounds	\$74.11
51-100 pounds	\$84.70
Over 100 pounds	\$96.25
Dog Spay	
0-25 pounds	\$84.70
26-50 pounds	\$96.25
51-75 pounds	\$105.88
Over 75 pounds	\$122.50
Feline Neuter	\$41.20
Feline Spay	\$67.38

This master fee schedule was adopted and approved by Jenks City Council and the Jenks Public Works Authority. The City Clerk and City Manager are authorized where permitted by applicable law to adjust fees as needed to ensure the City and its Authorities will recover its expenses for services.

