

## NOTICE OF PUBLIC HEARING - Preliminary

Notice is hereby given that the Chatham Town Council will hold a Public Hearing on May 8, 2023 at 6:30 pm at the Chatham Fire Station to receive public comment on proposed budget amendments and municipal fees for the 2023-2024 fiscal year.

A summary is as follows:

	REVENUES	EXPENSES
<b>GENERAL FUND</b>	<b>\$1,425,413</b>	
Administrative		\$605,473
Overhead Allocation		-\$605,473
Police Department		\$540,296
Fire Department		\$168,160
Parks & Recreation		\$63,693
Streets Department		\$597,808
Cemeteries		\$55,457
<b>WATER AND SEWER FUND</b>	<b>\$5,348,458</b>	
Water Department		\$4,393,964
Sewer Department		\$954,494
	<b>\$6,773,871</b>	<b>\$6,773,871</b>

### Rates and Fees

Real Estate Tax Rate	\$ 0.25 per \$100 assessed value
Personal Property Tax Rate	\$ 4.50 per \$100 assessed value
Machinery & Tools Tax	\$ 2.25 per \$100 assessed value
Meals Tax	5%
Cemetery Plot Fee	\$1,500
Cemetery Administration Fee	\$495

### Water & Sewer Rates

In-Town Water Rate	\$ 6.41 per 1000 gallons
In-Town Sewer Rate	\$ 7.98 per 1000 gallons
Out-of-Town Water Rate	\$ 10.87 per 1000 gallons
Out-of-Town Sewer Rate	\$ 15.13 per 1000 gallons
Lawn Irrigation Rate	\$.008 per Gallon
Garbage pickup fees (quarterly):	
	\$40.98      Residential
	\$47.19      Commercial
	\$87.78      Comm - 2
	\$81.18      2 Units
	\$121.77      3 Units
	\$162.36      4 Units
	\$53.79      Comm Heavy
	\$47.19      Medical

The complete FY 2023-2024 budget and proposed associated ordinances, to be adopted at the June 12, 2023 Town Council Meeting, may be viewed in the Treasurers Office at the Town Hall.

Kelly D. Hawker, Treasurer and Clerk of Council

## Ordinance No. 2023.06.1



AN ORDINANCE TO ESTABLISH THE BUDGET FOR THE TOWN OF CHATHAM, VIRGINIA FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024, MAKING REVENUE ESTIMATES AND APPROPRIATIONS FOR SAME.

### **Section 1: GENERAL FUND REVENUE**

That for the support of the Town Government and its General Fund for the tax year beginning on January 1, 2023, all taxes, fees, charges, and penalties shall remain as heretofore set out by Ordinance, Resolution, or other appropriate action of the Town Council except as the Town Council may establish or amend herein. Revenue projections detailed in **Attachment A** are hereby accepted as the revenue portion of the FY 2024 Town of Chatham General Fund budget.

### **Section 2: GENERAL FUND EXPENSE**

That there is appropriated from the funds and resources of the Town of Chatham General Fund the aggregate amounts listed in **Attachment B**, or so much thereof as may be necessary, subject to conditions set forth by law or policy, for the various designated purposes as set out therein. **Attachment B**, which describes proposed expenditures for the Town's various department units, is hereby accepted as the expense portion of the FY 2024 Town of Chatham General Fund budget.

### **Section 3: WATER/SEWER FUND REVENUE**

That for the support of the Town Government and its Water/Sewer Fund all fees, charges, and penalties shall remain as heretofore set out by Ordinance, Resolution, or other appropriate action of the Town Council except as the Town Council may establish or amend herein. Revenue projections detailed in **Attachment C** are hereby accepted as the revenue portion of the FY 2024 Town of Chatham Water/Sewer Fund budget.

### **Section 4: WATER/SEWER FUND EXPENSE**

That there is appropriated from the funds and resources of the Town of Chatham Water/Sewer Fund the aggregate amounts listed in **Attachment D**, or so much thereof as may be necessary, subject to conditions set forth by law or policy, for the various designated purposes as set out therein. **Attachment D**, which describes proposed expenditures for the Town's Water and Sewer departments, is hereby accepted as the expense portion of the FY 2024 Town of Chatham Water/Sewer Fund budget.

### **Section 5: PERSONNEL**

The pay rates for all full-time employees shall increase by a rate of 7 percent (0.07) effective the first pay period in July 2023

**Section 6: TOWN OF CHATHAM FEE SCHEDULE**

That the policies outlining rates and charges contained in **Attachment E** are hereby amended, adopted and/or continued as defined herein and by Section A of the Town Code.

**Section 7: AMENDMENT TO CHAPTER 13.08 WATER AND SEWER RATES****TITLE 13****Chapter 13.08 Water and Sewer Rates****Schedule A TOWN OF CHATHAM FEES**

<b>13.08.010</b>	Water rate	In town: \$57.69 first 9,000 gal.; \$6.41/1,000 gal. after
		Out of town: \$97.83 first 9,000 gal.; \$10.87/1,000 gal. after
	Sewer rate	In town: \$71.82 first 9,000 gal.; \$7.98/1,000 gal. after
		Out of town: \$136.17 first 9,000 gal.; \$15.13/1,000 gal. after
	Late fee	Greater amount of \$50.00 or 25% of bill
	Water hookup	In town: \$1,000.00 connection fee or actual cost whichever is higher
		Out of town: \$1,500.00 connection fee or actual cost whichever is higher
	Sewer hookup	In town: \$1,000.00 connection fee or actual cost whichever is higher
		Out of town: \$1,500.00 connection fee or actual cost whichever is higher
13.08.020	Service deposit	\$100.00

**TOWN OF CHATHAM FINES SCHEDULE**

That the policies outlining rates and charges contained in **Attachment F** are hereby adopted and/or continued as defined herein and by Section B the Town Code.

**Section 8: TOWN OF CHATHAM PERSONAL PROPERTY TAX**

That the policies outlining rates and charges contained in **Attachments G** are hereby amended, adopted and/or continued as defined herein and by Section C the Town Code.

**Section 9: TOWN OF CHATHAM TAX RATE SCHEDULE**

That the policies outlining rates and charges contained in **Attachments G** are hereby amended, adopted and/or continued as defined herein and by Section C the Town Code.

Approved:

*Alisa B. Davis*

Mayor

Attest:

*Kelly D. Hawker*

Clerk of Council

13.08.010	Water rate	In town: \$67.69 first 9,000 gal.; \$6.41/1,000 gal. after
		Out of town: \$97.83 first 9,000 gal.; \$10.87/1,000 gal. after
	Sewer rate	In town: \$71.82 first 9,000 gal.; \$7.98/1,000 gal. after
		Out of town: \$136.17 first 9,000 gal.; \$15.13/1,000 gal. after
	Late fee	Greater amount of \$50.00 or 25% of bill
	Water hookup	In town: \$1,000.00 connection fee or actual cost whichever is higher
		Out of town: \$1,500.00 connection fee or actual cost whichever is higher
	Sewer hookup	In town: \$1,000.00 connection fee or actual cost whichever is higher
		Out of town: \$1,500.00 connection fee or actual cost whichever is higher
13.08.020	Service deposit	\$100.00
15.08.010	Building permit seal	\$50.00
N/A	Accident report	\$8.00
	Cemetery operational Fee	\$495.00
	Bulk water sales	\$20.00 per 1,000 gallons
	Reconnection charge late payment turn off	\$75.00
	Lawn irrigation rate	\$.008 per gallon

(Ord. No. 2017.06.01 , § 6(Att. E), 6-12-2017; Ord. No. 2018.06.01 , § 6(Att. E), 6-11-2018; Ord. No. 2019.06.01 , § 6(Att. E), 7, 7-1-2019; Ord. No. 2020.06.01 , § 6(Att. E), 6-8-2020, Ord No. 2021.06.01, § 6(Att. E), Fee Schedule Amended October 11, 2021

Fee Schedule Amended June 13, 2022, Ord. No. 2022.06.01

SECTION	SUBJECT	FEE AMOUNT
5.04.060	Licenses fee	Set annually
5.04.130	License fee late renewal	Fee + 10%
5.08.020	Flat Fees	
	Barber/Beauty	\$10.00
	Peddler	\$50.00
	Itinerant Merchants	\$500.00
	Gross Receipts license fees	
	Contractors/Construction	\$0.16/\$100.00
5.08.030	Wholesalers	\$0.05/100.00
	Professionals	\$30.00 or \$0.20/\$100.00 gross receipts
	Rental Business	\$10.00 or \$0.10/\$100.00 gross receipts
	Public services	½ of 1% of gross receipts earned in town
	Cable television	Franchise
	Taxicabs	\$30.00 or \$0.20 per \$100.00 gross receipts
	Vending machines	\$30.00 or \$0.20 per \$100.00 gross receipts
	All others	\$30.00 or \$0.20 per \$100.00 gross receipts
5.12.010	Sales promotion/vendors	\$30.00 or \$0.20 per \$100.00 gross receipts
5.16.070	Amusement center permit	\$50.00 application fee
5.20.030	2 <sup>nd</sup> hand/antique/pawn	Same as retailers
5.24.040	Solicitor permit	\$10.00
5.32.030	Itinerant vendor	\$500.00
8.08.020	Garbage pickup fee quarterly	\$40.98 Residential
		\$47.19 Commercial
		\$87.78 Comm-2
		\$81.18 2 Units
		\$121.77 3 Units
		\$162.36 4 Units
		\$53.79 Comm Heavy
		\$47.19 Medical
8.10.020	Removal of inoperable vehicle	Charged to owner
9.08.050	Bad Check to town	\$45.00
12.04.020	Curb market permit	Amount not set in ordinance
12.08.040	Cemetery lot sales	\$1,500.00
13.04.220	Sewer connection	\$75.00
13.04.730. 1	Wastewater treatment	Adopted in annual budget

## SCHEDULE B - TOWN OF CHATHAM FINES

SCHEDULE B  
TOWN FINES

Code Section	Offense	Fine/Misdemeanor Classification for Penalty
3.05.070	Failure to report meals tax	\$10.00 + 6%
3.05.100	Failure to remit meals tax	\$1,000.00/class 1 misdemeanor
5.16.140	Billiard hall violation	Class 1 misdemeanor
5.28.070	Violating taxicab rules	\$500.00 class 3 misdemeanor
6.04.010	Livestock roaming at large	\$10.00 to \$100.00 each offense
6.04.020	Fowl roaming at large	\$10.00 to \$100.00 each offense
6.04.040	Failure to dispose of carcass	Class 1 misdemeanor
6.04.050	Dead/disabled animal in road	Not more than \$500.00/class 3 misdemeanor
6.04.060	Inhumane treatment of animals	Class 1 misdemeanor
6.08.010	Failure to control dog	Class 4 misdemeanor
6.08.020	Allowing dog to roam at large	Class 4 misdemeanor
8.02.060	Violating water emergency	\$50.00 after warning; \$10.00 3+ offenses
8.08.010	Violating garbage guidelines	\$10.00 to \$100.00/offense
8.08.030	Improper garbage container	\$10.00 to \$100.00/offense
8.08.040	Lot cleaned by town	Cost + \$50.00
8.10.020	Remove inoperable vehicle	Cost + fee
8.10.040	Failure to remove vehicle	\$50.00
9.04.030	Expectorating in public	\$100.00/class 1 misdemeanor
9.04.030	Violating Halloween rules	At least \$10.00
9.04.050	Impersonating police officer	Class 1 misdemeanor
9.04.060	Lascivious cohabitation	Class 3 misdemeanor
9.04.080	Peeping or spying	Class 1 misdemeanor
9.04.110	Abusive language	Class 1 misdemeanor
9.04.120(b)(3)	Minor violating curfew	(Adult) Class 1 misdemeanor
9.08.010	Bad check (larceny)	Class 1 misdemeanor
9.08.020	Paying wages w/bad check	Class 1 misdemeanor
9.08.060	Receiving stolen goods under \$200.00, 1 <sup>st</sup> offense	Class 1 misdemeanor
	Receiving stolen goods under \$200.00, subsequent offense	Jail
9.12.010	Leaving debris on roadway	Class 1 misdemeanor



9.12.020	Trespass	Class 1 misdemeanor
9.12.030	Instigating trespass	Class 1 misdemeanor
9.12.040	Entering intending to damage	Class 1 misdemeanor
9.12.050	Obstructing passage	Class 1 misdemeanor
9.12.050	Loitering	Class 2 misdemeanor
9.16.020	Illegal gambling	Class 3 misdemeanor
9.16.030	Owner in charge of gambling place	Class 1 misdemeanor
9.16.040	Accessory to gambling activity	\$500.00 class 1 misdemeanor
9.16.050	Illegal possession of gambling device	Class 1 misdemeanor
9.16.070	Fraudulent contest	Class 3 misdemeanor
9.24.030	Discharge firearm in public place	Class 1 misdemeanor
9.24.030	Shooting firearms within 100 ft. of road	\$100.00 class 4 misdemeanor
10.04.130	Driving with tailgate down	\$5.00 to \$20.00
10.04.180(b)	Driving on dam	Class 2 misdemeanor
10.04.190	Not complying with traffic rules	\$200.00 max
10.08.080(b)	Parking tickets	\$10.00 to \$25.00
10.08.090	Parking w/o permission on private lot	\$10
10.08.090(a)	Violation of handicapped parking	\$100.00 to \$500.00
10.08.090(b)	Fraudulent use of handicap decal	Class 2 misdemeanor
10.16.030	Violation of bicycle rules	\$1.00 to \$25.00
12.04.011	Failure to remove snow	\$2.00 every 6 hours
12.04.020	Violating curb market rules	\$10.00 to \$100.00
12.04.040	Obstructing street/sidewalk	Class 1 misdemeanor
12.13.020	Violation of noise control	Class 2 misdemeanor
13.04.080	Sewer violations	\$10.00 to \$1,000.00/jail

( [Ord. No. 2018.06.01](#), § 7(Att. F), 6-11-2018; [Ord. No. 2019.06.01](#), §

(Ord. No. 2022.02.14) ( [Ord. No. 2022.06.01](#))