

**ORDINANCE NO. 2190**

**CITY OF MADISON HEIGHTS,  
OAKLAND COUNTY, MICHIGAN**

**AMENDMENT TO THE CODE OF ORDINANCES**

An Ordinance to amend Ordinance No. 571, being an Ordinance codifying and adopting a new Code of Ordinances for the City of Madison Heights by amending Chapter 2, Article XVI, Sections 2-331 through 2-335 of the Code of Ordinances, City of Madison Heights, Michigan, to establish a city library advisory board in the City to study and recommend short and long-term improvements to the city's library system.

**THE CITY OF MADISON HEIGHTS ORDAINS:**

**SECTION 1. Amendment.**

Chapter 2, Article XVI, Sections 2-331 through 2-335 of the Code of Ordinances, City of Madison Heights, Michigan, are hereby amended in their entirety to read as follows:

**ARTICLE XVI. LIBRARY ADVISORY BOARD**

Sec. 2-331. Commission established, purpose, scope.

(a) There is hereby established a board to be known as the Madison Heights Library Advisory Board.

(b) Scope.

(1) The board is a non-administrative board serving solely in an advisory capacity. In that capacity, the board may recommend action to the council, but may not assume any legislative or administrative authority in the operation of the library department. Nothing contained in this article shall relieve the library director of their responsibility for the administration of the department nor limit his/her authority. The purpose of the board is to help by serving as an advisory group.

- (2) The board shall study and make a written recommendation to the city council concerning short and long-term improvements to the city's library system, including:
  - (A) To analyze the community's library service needs including but not limited to physical space, technological requirements, staffing, and hours of operation; and
  - (B) When appropriate, generate a report outlining goals and objectives and a related plan (including timelines and cost) for implementation.
  
- (3) The board exists to promote an outstanding library program for the citizens of the city. In pursuit of this objective, it shall serve as:
  - (A) A forum for the careful consideration of policy matters related to the operation of the library system; and
  - (B) A voice for the department in the community and a voice for the community in the department; and
  - (C) An advisor to the director when requested by him/her; and
  - (D) A recommending body to the city council on matters of general department policy.

Sec. 2-332. Membership.

- (a) The board shall be composed of nine members to be appointed by the city council, three (3) member alternates, and five ex officio members who shall be the City Manager or their designee, the library director, and three student representatives to be appointed by the board staff liaison. Alternate members may serve as non-voting ex-officio members when all members are present. Voting members shall be as follows:
  - (1) One member from among the members of the council and eight members and three (3) alternate from the residents of the city-at-large. In the case of the delegate from the city council, the city council may designate an alternate city council delegate who shall sit only in the absence of the regularly appointed city council delegate and who shall have the same authority and powers as such regularly appointed city council delegate.
  - (2) The City Manager or their designee and library director shall be ex officio members without a vote.

- (3) Terms of the resident members are two (2) years. Councilmember appointments are two (2) year terms until the next Regular City Council election.
  - (4) The three (3) nonvoting student members shall be appointed by the staff liaison and shall serve as long as they are willing and a student at a school located in Madison Heights.
  - (4) A chair and vice-chair shall be elected annually by the membership.
- (b) Voting members of the library advisory board shall serve without pay.

Sec. 2-333. Conduct of Meetings.

- (a) The board may adopt such rules and regulations as may be necessary for the transaction of its business.
- (b) The board shall follow Robert's Rules of Order and keep a record of its proceedings. All meetings shall be noticed and conducted in accordance with the Michigan Open Meetings Act (1976 PA 267, MCL 15.261 through 15.275, as amended).
- (c) Attendance by 50% or more of the current membership of the commission shall constitute a quorum for the transaction of business. Any action of the commission shall require concurrence of the majority of the quorum present at the meeting.

Secs. 2-334 – 2-335. Reserved.

**SECTION 2. Repealer.**

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

**SECTION 3. Severability.**

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**SECTION 4. Savings.**

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

**SECTION 5. Effective Date.**

This ordinance as ordered shall take effect Ten (10) days after its adoption and upon publication.

**SECTION 6. Inspection.**

A copy of this ordinance may be inspected or purchased at the City Clerk's office between the hours of 8:00 a.m. and 11:30 a.m. and between the hours of 12:30 p.m. and 4:30 p.m. on regular business days.

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Roslyn Grafstein , Mayor

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Cheryl E. Rottmann, City Clerk

CERTIFICATION:

I, Cheryl E. Rottmann, the duly appointed City Clerk of the City of Madison Heights, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Madison Heights City Council at their Regular Meeting held on November 28, 2022.

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Cheryl E. Rottmann, City Clerk

Adopted:  
Published:  
Effective: